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NELSON MANDELA MUSEUM

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an agency of the
Department of Arts and Culture

18 March 2025

RFQ 13 OF 2025: SUPPLY, DELIVERY & INSTALLATION OF LOGISTICS & EQUIPMENT AT NELSON MANDELA MUSEUM QUNU YOUTH & HERITAGE CENTRE

1. Background

The Nelson Mandela Museum (NMM) is a not-for-profit institution established by the government of South Africa as an agency of the National Department of Sport, Arts and Culture. It was established as part of a portfolio of legacy projects that seek to transform the heritage landscape from our apartheid past. At the same time, it is a resource for promoting economic development through tourism in an impoverished region of the country. The museum primarily houses collections of gifts to the nation given by Nelson Mandela to the museum to share his legacy with the nation.

The mandate of the Nelson Mandela Museum is to preserve and promote the legacy of Nelson Mandela, and one of its main strategic goals is to improve the museum's public profile and access. This mandate is executed through the museum's four main facilities, the Qunu Youth and Heritage Centre, Bhunga Building, Ingquza Hill Museum in Flagstaff, and OR Tambo Garden of Remembrance in Bizana (eNkantolo) in Mthatha CBD. The Bhunga Building doubles as the administrative office of the museum.

2. Purpose

The Nelson Mandela Museum (NMM) invites quotations from accredited service providers that are registered with the Central Supplier Database (CSD) for the supply, delivery and installation of logistics and equipment at Nelson Mandela Museum Qunu Youth & Heritage Centre for the International Youth Camp (2nd April 2025) as per the detailed specification below:

ITEM DESCRIPTION	QUANTITY
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SERVICE PROVIDER TO NOTE THAT THE EVENT IS FOR 50 PEOPLE	
LOGISTICS REQUIREMENT	
<ul style="list-style-type: none"> - 1 x red carpet - 60 Madison black chairs - Lectern/ Podium with standing microphone - 6x Round tables covered with black cloth - 8x Trestle tables covered with black table cloths (Serving Stations) - Gold runners for each table - 6x Gold centre pieces for each table 	
PERFORMANCE	
<p>-Traditional & Cultural dance group 5 set performance with full instruments for the official opening on the 2nd April 2025</p> <p>- Marimba Band with full instruments on the 2nd April 2025</p> <p>NB: Preference to be any local school culture group at Mthatha</p>	

❖ APPLICABLE PREFERENCE SCORING SYSTEM

Points for this shall be awarded for:

(a) Price; and

(b) Specific Goals.

(c) Where 80 points will be allocated for price and 20 points allocated for specific goals

Category		Sub-categories	Specific goals points	Verification documents
Local Supplier	5	OR Tambo supplier	5	
		Eastern Cape Supplier	4	

		Anywhere in South Africa	3	CIPC Registration Certificate (CK) or Proof of residence
		Non-South African	0	
Women-owned supplier	4	Black African Women	4	CIPC Registration Certificate (CK) and CSD Report
		Non-Black African Women	2	
Youth Owned Supplier	4	Youth Owned (< 35-year-old persons)	4	CIPC Registration Certificate (CK) and CSD Report
		Non-Youth Ownership (> 35-year-old persons)	2	
People living with disabilities	3	People living with disabilities	3	CSD Report
Small Micro, Medium & Enterprises	4	SME – Owned by people with disability	4	Sworn Affidavit (BBBEE Affidavit) CSD Report
		SME – Black owned	3	
		SME – Other	2	

❖ RETURNABLE DOCUMENTS

Service providers are required to submit all the returnable documents together with their quotations. **Failure to provide all the Compulsory Returnable Documents at the closing date and time of this RFQ will result in a respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations**

Compulsory Returnable Documents

- Duly signed & completed SBD 1 Invitation to BID
- SBD 2 Tax Clearance Requirements
- Duly signed & completed SBD 3.3 Pricing Schedule

- Duly signed & completed SBD 4 Declaration of Interests form.
- Duly signed & completed SBD 6.1 Preference points claim form
- Proof of CSD registration

Essential Supporting Documents

Specific goals verification documents on or before the closing date and time ***(failure to submit on or before the closing date will result in an automatic score of zero for preference***

❖ QUOTATION SUBMISSIONS

- All quotations and accompanying documents must be forwarded to: **supplychain@nelsonmandelamuseum.org.za**
- NO FAXED OR HAND-DELIVERED QUOTATIONS SHALL BE ACCEPTED.
- Closing date for the submission of quotations is **26th March 2025 at 12H00.**

❖ ENQUIRIES

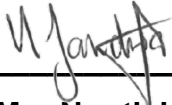
All communications and enquiries/requests for clarification relating to this proposal should be directed to the contact person:

Ms P Mfundisi
Tel: 047 501 9528
Email: phakama@nelsonmandelamuseum.org.za
Supply Chain Specialist
Mr. S. Bovana
Tel: 047 501 9525

Email: solomzi@nelsonmandelamuseum.org.za

Education Officer

NB: The NMM reserves the right to amend, modify or withdraw this RFQ at any time, without prior notice and without liability to compensate and/or reimburse any party.



Mrs Nontlahla Tandwa-Dalindyebo

Acting Chief Executive Officer